

GOVERNMENT OF TELANGANA
DIRECTORATE OF PUBLIC HEALTH AND FAMILY WELFARE

Rc.No.8201/E6.C/2017

Date:08-12-2017

Notification No.01/2017

Ref: - 1. G.O.Ms.No. 176, HM&FW (B1) Dept. dated: 17-10-2017.
2.G.O.Ms.No. 177, HM&FW (B1) Dept. dated: 17-10-2017.

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Applications are invited through Online from the eligible candidates for the posts of the Civil Assistant Surgeons / Dental Assistant Surgeons to work in Primary Health Centers and Community Health Centers under control of the Director of Public Health and Family Welfare, Telangana State, on regular basis.

1	No. of Vacancies	Civil Assistant Surgeons	521
		Dental Assistant Surgeons	7
2	Eligibility	MBBS for Civil Assistant Surgeon and BDS for Dental Assistant Surgeon	
3	Age (For SC, ST, BC Maximum age will be relaxed for 5 years)	Maximum age limit shall not exceed (44) years as on 01-07-2017	
4	Availability of Notification, Instructions and Information Bulletin	Notification, Instructions and Information Bulletin are available in the website http://dophfw.cgg.gov.in From 14-12-2017 onwards.	
5	Submission of application through online	From 20-12-2017 to 18-01-2018	

The Detailed Notification and Application and Information Bulletin is available in the website <http://dophfw.cgg.gov.in>

Note: - Total No. of vacancies are subject to increase or decrease by Director of Public Health & Family Welfare, TS., Hyderabad.

Dr.Y.LALITHA KUMARI,
Director of Public Health & Family Welfare
Telangana State, Hyderabad

GOVERNMENT OF TELANGANA
DIRECTORATE OF PUBLIC HEALTH AND FAMILY WELFARE
NOTIFICATION NO. 01/2017
(GENERAL RECRUITMENT)

1. Applications are invited Online from qualified candidates through the proforma Application to be made available on WEBSITE (<http://dophfw.cgg.gov.in>) to the posts of Civil Assistant Surgeon AND Dental Assistant Surgeon under Director of Public Health and Family Welfare in the State of Telangana.

i. Submission of ONLINE applications from Date: 20-12-2017

ii. Last date for submission of ONLINE applications Date:18-01-2018

2. Fee and submission of Application Online:
The fee prescribed for applying for Civil Assistant Surgeon /Dental Assistant Surgeon posts is Rs.200/- (Rupees Two Hundred Only), towards online Application Processing Fee. Candidates can pay the fee through payment Gateway between **20-12-2017 to 18-01-2018** and submit online application at the website <http://dophfw.cgg.gov.in> between **20-12-2017 to 18-01-2018**
3. Procedure for submission of application online:
Detailed procedure for applying ONLINE is given in the Information Bulletin. Candidates can download the "Information Bulletin" free of cost from the website <http://dophfw.cgg.gov.in> from 14-12-2017 onwards. Eligible Candidates shall submit their applications through online from **20-12-2017 to 18-01-2018**.

NOTE ON IMPORTANT LEGAL PROVISIONS GOVERNING THE RECRUITMENT PROCESS:

1. Vacancies :

The recruitment will be made to 521 vacancies of Civil Assistant Surgeon and 7 vacancies of Dental Assistant Surgeon. The No. of vacancies is provisional and likely may increase or decrease.

2. Scale of Pay:

40270-1110-42490-1190-46060-1270-49870-1360-53950-1460-58330-1560-63010-1660-67990-1760-73270-1880-78910-2020-84970-2160-91450-2330-93780 and other allowances as admissible under the rules in force from time to time.

3. Caste & Community:

Community Certificate issued by the competent authority (obtained from Government of Telangana State) in terms of G.O.Ms No. 58, SW (J) Dept., dt: 12/5/97 read with G.O. Ms. No. 5 Scheduled Castes Development (POA.A2) Dept., Dt. 08/08/2014, G.O. Ms. No. 11 Scheduled Castes Development (POA.A2) Dept., Dt. 17/09/2014 and G.O. Ms. No. 2 Scheduled Castes Development (POA.A2) Dept., Dt. 22/01/2015 should be submitted at appropriate time in respect of SC & ST Candidates. In respect of candidates belonging to Backward Classes are required to produce Community Certificate (BC-A, BCB, BC-C, BC-D& BC-E) from Competent Authority i.e., from Tahsildars in the State of Telangana not below the rank of Deputy Tahsildar through E-seva/Mee-seva (G.O. Ms. No. 16 BCW(OP) Dept., Dt. 11/03/2015) and orders and instructions issued by the Government from time to time. As per General Rules for State and Subordinate Service Rules, Rule - 2(28) Explanation: No person who professes a religion different from Hinduism shall be deemed a member of Schedule Caste.

4. Reservation:

- (i) The Reservation and eligibility in terms of General Rule 22 & 22 (A) of State and Subordinate Service Rules are applicable.
- (ii) Reservation to Disabled persons is subject to their eligibility to any of the above category of posts and shall be subject to Telangana State and Subordinate Service Rules governing the posts. The required extent of deformity and the genuineness of the Medical Certificate and in the case of ambiguity or doubt, the same shall be referred to the Appellate Medical Boards as per the instructions of the Government.
- (iii) The Reservation to Women will apply as per Telangana State and Subordinate Service Rules.
- (iv) Reservation to BC-E group will be subject to the adjudication of the litigation before the Honorable Courts including final orders in Civil Appeal No: (a) 2628-2637 of 2010 in SLP. No. 7388-97 of 2010, dated. 25/03/2010 pending before the Hon'ble Supreme Court of India and orders from the Government

5. AGE:

Age Limit is 18-44 years as per G.O.Ms.N.329, General Administration (Ser.A) Dept., dt:27-07-2015 read with G.O.Ms.No.264, GA (Sr.A)Dept., dt:26-07-2016 read with G.O.Ms.No.190, GA (Ser.A) Dept., dt:08-08-2017 in the above category of posts for the purpose of present recruitment only.

Minimum 18 years & Maximum 44* years. The age is reckoned as on 01/07/2017 (Rule- 12(1)(a)(v) of State and Subordinate Service Rules).

Minimum Age (18 years): A Candidate should not be born after 01/07/1999.

Maximum Age (44 years): A candidate should not be born before 02/07/1973.

The Upper Age limit will be relaxed as per Rules (shown in the table) and will be calculated on the above lines.

***As per G.O. Ms. No. 329 GA(Ser.A) Dept., Dt. 27/07/2015 read with G.O. Ms. No. 264 GA(Ser.A) Dept., Dated: 26-07-2016 and G.O.Ms.No.190 GA (Ser.A) Dept., Dated:08- 08-2017, the upper age limit is raised by 10 years.**

N.B.: 1) No person shall be eligible if he/she is less than 18 years of age.

2) No person shall be eligible if he/she crossed 58 years of age (Superannuation age).

Age Relaxations: The upper age limit prescribed above is however relaxable in the following cases:

Sl. No.	Category of candidates	Relaxation of age permissible
1	2	3
1.	Telangana State Government Employees (Employees of TSRTC, Corporations, Municipalities etc. are not eligible)	5 Years based on the length of regular service
2.	Ex-Service men	3 years length of service rendered in the armed forces
3.	N.C.C.(who have worked as Instructor in N.C.C.)	3 Years length of service rendered in the N.C.C.
4.	SC/ST and BCs	5 Years
5.	Physically Handicapped persons	10 Years

6. GENERAL PROVISIONS

1. Applicant must compulsorily fill-up all relevant columns of application and submit application through website only. The particulars made available in the website shall be processed through computer and the eligibility decided in terms of notification.
2. The applications received online in the prescribed proforma available in the website and within the time shall only be considered and the Department will not be held responsible for any kind of discrepancy.
3. Applicants must upload his/her own scanned photo and signature through *.JPEG format.
4. The applicants should not furnish any particulars that are false, tampered, fabricated or suppress any material information while making an application through website.
5. All the essential certificates issued by the competent authority of Telangana State shall compulsorily be kept with the applicants to produce as and when required to do so. Failure to produce the required certificates on the day of verification will lead to disqualification.
6. Important – The claim of the candidates with regard to the date of birth, educational / technical qualifications, experience and community are accepted only provisionally on the information furnished by them in their application form and is subject to verification and satisfaction of the Department. Mere inclusion of the name of a candidate in a Merit List will not confer on the candidate any right for appointment. The candidature is therefore, provisional at all stages and the Department reserves the right to reject candidature at any stage of the selection even after the advice has been made.

The following certificates must be kept ready by the candidates for the purpose of verification and also at the time of submission of Online application.

- i). Aadhaar card.
- ii). Proof of Educational Qualifications.
- iii). Date of Birth Certificate / S.S.C
- iv). School Study Certificates
- v). No Objection Certificate from Employer (if anywhere employed)
- vi). Proof of Registration on permanent basis with State Medical Council of Telangana State / Andhra Pradesh or any other state in India constituted under MCI Act

The following Certificates should be obtained from Govt. of Telangana State in prescribed proforma for the purpose of verification.

- vii). Community Certificate.
- viii). Non-Creamy Layer Certificate as per Form- VIIB / Creamy Layer Certificate as per Form-VIIC.
- ix). Certificate of Residence / Nativity (where the Candidates not studied in School / Private Study)

The following Certificates (whichever is applicable) should be obtained from Competent Medical authority for the purpose of verification.

- a) Medical Certificate for the Blind
- b) Certificate of Hearing Disability and Hearing Assessment
- c) Medical Certificate in respect of Orthopedically Handicapped Candidates.

7. The Rule of reservation is applicable to local candidates:

As per the existing Government orders issued by Government of Telangana from time to time and as per Presidential Order, 1975 in Paragraph 8 (5) provides for reservation and allocation of posts to be filled by Direct Recruitment to the category of Civil Assistant Surgeon in favour of the amongst the local candidates/local areas suitably adopted by re-fixing the ratio among Local Area of the following zones in the earlier proportion of 15:17:04

ZONES	DISTRICT INCLUDED
V	Adilabad, Karimnagar, Warangal and Khammam
VI	Rangareddy, Nizamabad, Mahaboobnagar, Medak and Nalgonda, Excluding the areas under City of Hyderabad.
VII	City of Hyderabad consists of Hyderabad Division, Secunderabad Division, Secunderabad Division of Municipal Corporation of Hyderabad, Secunderabad, Cantonment area, OU Campus, Fatenagar, Bowenpally, Machabolar, Malkajgiri, Uppal Khalan, Alwal, Balanagar, Moosapet, Kukatpally Panchayat Areas and Zamistanapur, and Lallaguda villages.

Reservation to the local candidates is applicable as provided in the Rules and as amended from time to time as per the guidelines/instructions in force as on the date of notification.

- A. DEFINITION OF LOCAL CANDIDATE:-** In terms of Para-(7) of A.P. Public Employment (Organization of Local Cadres and Regulation of Direct Recruitment) Order, 1975 (G.O.P. No. 674, G.A. (SPF-A) Dept., Dated: 20/10/1975). "LOCAL CANDIDATE" means a candidate for direct recruitment to any post in relation to that Local area where he/she has studied in Educational Institution(s) for not less than four consecutive academic years prior to and including the year in which he/she appeared for S.S.C or its equivalent examination. If however, he/she has not studied in any educational institution and obtained SSC or its equivalent qualification or Open School, Private Study basis, he/she has to produce residential certificate issued by the Tahsildar.

- i) In case any Candidate who does not fall within the scope of above, then, if he/she has studied for a period of not less than seven years prior to and inclusive of the year in which he/she has studied SSC or its equivalent qualification, he/she will be regarded as local candidate on the basis of the maximum period out of the said period of seven years and where the period of his/her study in two or more local areas or equal such local area where he/she has studied last in such equal periods will be taken for determining the local candidature. Similarly, if he/she has not studied during the above said period in any Educational Institution(s) and obtained private study the place of residence during the above period will be taken into consideration and local candidature will be determined with reference to the maximum period of residence or in the case of equal period where he/she has resided last in such equal periods.
- ii) If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied during the said 4/7- year period. If, however, it is based on residence, a certificate should be obtained from an officer of the Revenue Department not below the rank of Tahsildar or Deputy Tahsildar in independent charge of Mandal.
- iii) If, however, a candidate has resided in more than one Mandal during the relevant four/seven years period but within the same District or Zone as the case may be separate certificates from the Tahsildar exercising jurisdiction have to be obtained in respect of different areas.

B. NOTE:

Residence Certificate will not be accepted, if a candidate has studied in any educational institution up to S.S.C. or equivalent examination, such candidates have to produce study certificates invariably. The candidates, who acquired Degree from Open Universities without studying SSC / Matriculation or equivalent in Educational Institutions, have to submit Residence Certificate only. Educational institutions means a recognized institution by the Government / University / Competent Authority. The Open school students must invariably enter the residence particulars in the Application form

- C. This local reservation is only for providing Zonal representation. The candidates will be posted in any vacancy in the State as this is a State Cadre post, as per G.Os.
- D. The unreserved posts shall be filled from among the candidates who belong to the State of Telangana only as per the orders of the Government of Telangana vide Govt. U.O. Note NO.5029/SPF-MC/A2/2015-1, GAD (SPF-MC) Dept., dt:27-07-2015.

8. Reservations to disabled persons, are subject to their eligibility to the posts shall be subject to special rules/adhoc rules governing the posts.

9. **Rules :**

All are informed that the various conditions and criteria prescribed herein are Governed by the General rules of A.P. State and Subordinate Service Rules, 1996 (Telangana Adaption) Order, 2016 vide G.O.Ms.No.196, GAD (Ser.D), dt:28-05-2016 read with the relevant specific rules applicable to any particular service in the Departments, any guidelines or clarification is based on the said rules, and in case of any necessity, any matter will be processed as per the relevant general and special rules, cited as in force and as amended from time to time by the Government of Telangana.

- 10.** The Department is empowered to conduct the recruitment for appointment to the posts notified herein duly following the principles of order of Merit and ensuring that the whole recruitment and selection process is carried out with utmost regard to maintain secrecy and confidentiality, so to ensure that the principle of merit is scrupulously followed.
- 11.** The procedure for selection of posts will be made as per G.O.P.No.763, GAD (SPF.A) Dept., dt:15-11-1975

12. Educational Qualifications:

- a) Candidates should have passed MBBS Degree examination or its equivalent included in the Schedule –I of the MCI Act, 1956 as amended from time to time and from a College recognized by the Medical Council of India.
- b) Candidates passed from unrecognized Universities are ineligible. Such application if received will be rejected. If noticed at a later date his/her appointment will stand cancelled automatically if selected.
- c) Candidates must have completed internship not later than Date of Notification.
- d) Must be registered (on Permanent basis) with State Medical Council of Telangana State / Andhra Pradesh or any other state in India constituted under MCI Act.

13. METHOD OF SELECTION:

A. Selection Process for Civil Assistant Surgeon posts:

- a) Total Marks – 100.
- b) i) 75 Marks will be allocated against the marks obtained in the qualifying examination i.e., Aggregate of Marks obtained in all the years in the qualifying examination.
ii) The following equivalence formula between grades and marks for Civil Assistant Surgeons recruitment in the cases of candidates who have obtained Degree from Foreign Universities:

Sl. No.	Grade	Percentage
1.	'A' Grade or excellent or any other highest category of Grade	60%
2.	'B' Grade / Good / 2 nd highest category of Grade	55%
3.	Lowest pass Grade of any kind	50%

- c) Weightage up to 20 Marks will be given to candidates who are working as Civil Assistant Surgeons on contract basis in T.S. with the conditions shown below at "g" of this Para.
- d) Upto 5 marks @ 1.0 mark per each completed year after acquiring requisite qualification.
- e) Applicants should have minimum Six months of continuous service as Contract Civil Assistant Surgeons to be eligible for weightage.
- f) They should have put in satisfactory service. The candidate will not be given any weightage, if any adverse remarks are passed. Candidates should enclose a certificate from the controlling Officers concerned (P.O. / DM&HO / Medical Supdt. etc.) to that effect and an undertaking by themselves in prescribed proforma (Enclosed in Annexure I) provided in the application.

- g) Particulars of weightage:
1. @ 2.5 Marks per Six months in Tribal area.
 2. @ 2.0 Marks per Six months in Rural Area.
 3. @ 1.0 Marks per Six months in Urban Area.
 - 4 Upto 5 marks @ 1.0 mark per each completed year after acquiring requisite qualification.
 5. No weightage will be given for the service rendered less than Six months.

B. Selection Process for Dental Assistant Surgeon posts:

- a) Total Marks – 100.
- b) i) 75 Marks will be allocated against marks obtained in the qualifying examination i.e., Aggregate of Marks obtained in all the years in the qualifying examination.
ii) The following equivalence formula between grades and marks for Civil Assistant Surgeons recruitment in the cases of candidates who have obtained Degree from Foreign Universities:

Sl. No.	Grade	Percentage
1.	'A' Grade or excellent or any other highest category of Grade	60%
2.	'B' Grade / Good / 2 nd highest category of Grade	55%
3.	Lowest pass Grade of any kind	50%

- c) Weightage up to 15 Marks will be given to candidates who are working as Dental Assistant Surgeons on contract basis in T.S. with the conditions shown below at "g" of this Para.
- d) Upto 10 marks @ 1.0 mark per each completed year after acquiring requisite qualification.
- e) Applicants should have minimum Six months of continuous service as Contract Dental Assistant Surgeons to be eligible for weightage.
- f) They should have put in satisfactory service. The candidate will not be given any weightage, if any adverse remarks are passed. Candidates should attach a certificate from the controlling Officers concerned (P.O. / DM&HO / Medical Supdt. etc.) to that effect and an undertaking by themselves in prescribed proforma (Enclosed in Annexure I) provided in the application.
- g) Particulars of weightage:
 1. @ 2.5 Marks per Six months in Tribal area.
 2. @ 2.0 Marks per Six months in Rural Area.
 3. @ 1.0 Marks per Six months in Urban Area.
 - 4 Upto 10 marks @ 1.0 mark per each completed year after acquiring requisite qualification.
 5. No weightage will be given for the service rendered less than Six months.

NOTE:

The following are being taken for awarding contract weightage marks:

- i) The contractual service put up by the Medical Officers who were appointed with financial concurrence at the Government level and where services were discontinued but not on account of any default on their part, will be counted for weightage of marks.
- ii) The contractual service of those Medical Officers who have been appointed on contract basis without prior financial concurrence or Govt. but are presently working at TSACS, RNTCP and Mobile Epidemics and MCH team in Tribal and Vulnerable areas under NRHM will be counted for weightage of marks.
- iii) The contractual service put in by the Doctors who have been appointed on contract basis at RIMS Hospitals by the DSC and who are drawing salary under 310-311-grants will be counted for weightage of marks.
- iv) The contractual service put in by the Doctors who have been appointed on contract basis in ESI Hospitals under Director of Insurance Medical Services by the DSC and who are drawing salary under 300-grants will be counted for weightage of marks.
- v) The contractual service put in by the Doctors who have been appointed on contract basis in AHCT, MNJIO&RCC and IDSP.

14. INSTRUCTIONS TO CANDIDATES

- 1) The candidate must note that his/her selection for counseling is strictly provisional. The mere fact that calling for counseling does not imply that his/her candidature has been finally cleared by the department or that the entries made by the candidate in his/her application have been accepted by the department as true and correct.
- 2) The candidates doing PG are advised not to apply. Permission will not be given to continue their PG course under any circumstances if selected.
- 3) The above appointments are purely temporary and likely to be regularized as per the rules.
- 4) Candidates selected shall be posted to Community Health Centres and Primary Health Centres.
- 5) They should stay at the Headquarters compulsorily.
- 6) Candidates selected and appointed are barred from doing private practice including consultation practice.
- 7) Selected candidates shall be liable to serve in any part of Telangana state. If selected he/she should join in the place where he/she is posted within the stipulated time, failing which the selection stands cancelled.

15. DEBARMENT

1. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all respects. Any candidate furnishing in-correct information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment & future recruitment.

2. The department is vested with duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Department will be sufficient cause for rendering such questionable means ground for debarment.

16. SPECIAL INSTRUCTIONS TO CANDIDATES:

Candidates are directed to follow the Department's Website (<http://dophfw.cgg.gov.in>) regularly to know the latest developments of this Recruitment and any changes/ Modifications/ Addendum/ Corrigendum, calling of candidates for verification of Certificates/ Results/ counseling etc.

17. DEPARTMENT'S DECISION TO BE FINAL

The decision of the department pertaining to the application and its acceptance or rejection as the case may be, conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with it. The department also reserves its right to modify regarding time and conditions laid down in the notification for conducting the various stages upto selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

18. UPLOAD THE FOLLOWING ORIGINAL CERTIFICATES:

- a. Caste Certificate alongwith Non-Creamy Layer Certificate as per Form- VIIB / Creamy Layer Certificate as per Form-VIIC in case of Backward Classes.
- b. Study Certificate from IV to X class and Residence Certificate in respect of candidates who has studied SSC private i.e. 7 years prior to SSC.
- c. MBBS / BDS aggregate of marks obtained in all the years in qualifying examination.
- d. Internship completion certificate (candidates should have completed the internship on or before Date of Notification)
- e. Service certificate as per Annexure-I from the controlling officer concerned (PO/DM&HO/Medl. Supdt etc.,) in case of Medical officer working on contract basis. In absence of which the candidate will not be given any weightage.

NOTE: The applications submitted without the required documents and incomplete information will be rejected summarily.

Dr.Y.LALITHA KUMARI
Director of Public Health & Family Welfare
Telangana State, Koti, Hyderabad

ANNEXURE-I

Certificate to be issued by the Controlling Officer concerned

This is to certify that Dr. _____ S/o, D/o _____
working in (..... Name of the institution) on contract basis. The details of
his/her service are as follows:

Name of the institution	District (Previous i.e. Old)	District (Present i.e. New)	Working Period		Tribal / Rural / Urban	Reasons for break in service if any
			From	To		

I hereby declare that: (1) His/Her services as Medical Officer during the contract period are satisfactory. (2) He/She does not have any adverse remarks from his/her superiors during the period of contract service as Medical Officer.

Date:

Signature of Controlling Officer

Place:

with Stamp and Seal